

KANATA THEATRE BOARD
Monday, February 29, 2016

Present: Barbara Kobolak, Margrit Cattell, Alain Chamsi, Jim Clarke, Ron Gardner, Jim Holmes, Justin Ladelpha, Susan Sinchak, Gordon Walls

Regrets: Jenny McCracken, Trina Malcolmson, Gordon Marwood

Minutes of the Board Meeting on January 11, 2016

A motion to accept the minutes as previously distributed was seconded and unanimously **carried**

Business Arising:

- * Sean McCann - Alain has been unable to contact Sean. He will try again
- * Katie Ryerson is keen to participate in the South Carleton High School workshop with Alain.

Reports

Past President

- * Jim has copies of the Kanata Theatre Bylaws, which he has updated, **incorporating the amendments made by the Board last August as confirmed by KT members at the September 2015 AGM.** The current version will be posted on the website.
- * There is a need for a volunteer to be the "corporate memory" of KT. Jim Holmes has fulfilled this office up to now. There should be some continuity from one director to another regarding the requirements of various portfolios.
- * As head of the nominating committee Jim will ensure that there are nominations for all positions on the Board after the membership has had a chance to put suggestions forward.
- * There was some discussion as to how long the term of each portfolio should be. This will be addressed further in April.

Treasurer

- * Jim Clarke's report is attached

Membership and Training

- * Trina's report is attached.

Publicity

- * Susan's report is attached
- * Rogers Daytime Ottawa will be approached re a segment on The Odd Couple.

Box Office

- * Gordon's report is attached
- * There is a problem with sightlines from the odd numbered seats in the first two rows due to the Odd Couple set. It was agreed that 1) Box Office does need to know ASAP if this type of problem is going to occur; and, 2) that designers need to be a part of the April "New Season" meeting, so that they can receive guidelines (including those advising on set design and building) and advice on how to better make use of the large KT stage space. Alain has agreed

to include this as part of what will be offered within the April 18th meeting regarding what a production (and its personnel) need to know to be able to work at Kanata Theatre. Everyone regrets the extra work that the Box Office is being put to in order to make sure that our patrons are satisfied. Box Office will contact patrons to try to re-assign seats wherever possible.

Plays

- * Everything is organized for the 2016/17 season.
- * There will be a “New Season” meeting for directors, producers etc. on April 18.

Building Operations

- * Ron's report is attached
- * Expense of cleaning the seats did not need a vote - it is covered in the budget.
- * The proposal to construct a permanent sound booth in the rehearsal hall was debated. In order to have the whole room space available, it was suggested to use a movable cart instead. Ron will consider this option.

Theatre Operations

- * Justin's report is attached
- * There was a consensus that Kinaxis would be welcome to use RMP. Justin will be in touch with them regarding possible future rentals.
- * The use of background music in the lobby was discussed and rejected.
- * **Motion:** to approve the purchase of an amplifier w/ source selection, paging functionality & system processing as quoted by Wall Sound Inc. at an estimated cost of \$948.86
Proposed by Jim Holmes, seconded by Gordon Wall, unanimously **carried**.
- * The question of the theatre sound system refurbishment will be dealt with in more detail at the next meeting.

New Business

- * The Strategic Thinking Workshop in Peterborough during the EODL Festival takes place on April 9th. This is open to anyone interested. Contact Barbara.
- * It was agreed that a re-examining of the guidelines for choosing plays and directors is necessary. Alain will put together an outline of how the process works at the present time and will present it to the Board for approval. It will then be published in Greasepaint.

Next meeting: April 11, 2016 at 19:30

The meeting was adjourned at 22:10

Barbara Kobolak, President

Margrit Cattell, Secretary

REPORTS

Vice President

Overview

Not a whole lot to report. No discussions or votes required.

Crowd barriers for ticket taking at the door

The **free** barriers from Rural Roots worked very well. Box Office and FOH were able to function without any concerns during the test on Feb 2. The only change for next time is to include 1 or 2 chairs on the "outside" of the barrier.

Liquor License (SOP – Special Occasion Permit) – Cat's Cradle Opening Night – Feb 2

Another very successful event. Patrons are expressing their enjoyment of the event to the servers. Feedback from this event was to replace peanuts with cashews in order to reduce allergy concerns – this was requested by a member.

Liquor License (SOP – Special Occasion Permit) – Odd Couple Opening Night – March 22

SOP application was made on Feb 19th. I will check in again on March 4th.

KT Computer and Internet Committee

Next meeting will be March 7th or March 14th.

Health and Safety

Still haven't had an opportunity to discuss this.

Treasurer

Current Bank Accounts total **\$162,512.43** as at 1236 pm today

Investments still total \$500,000 (\$400K non-redeemable, \$100K redeemable)

We currently have one outstanding accounts receivable from Joanna Thompson for \$20 in membership dues, from June 2015, as the cheque was incorrectly made out to Ron Maslin Playhouse, which the bank will not cash. Director Membership was advised in order to follow up to obtain either a replacement cheque or cash.

A reminder that our lease on the Playhouse started on 16 March 1996, so in another 2 weeks we will have consumed 20 years of our 50 year lease. The Board needs to keep this as a recurring reminder, as a plan needs to be developed, and implemented, on the future of Kanata Theatre at the Ron Maslin Playhouse.

Jim\$

Box Office

1. Final 2015-2016 subscription number

The final number of 2015-2016 subscribers is 995 for a total of 2,355 seats. The 6 December 2015 Board Box Office report indicated sales, at that time, of 983/2,327 subscribers/seats.

The final number for 2014-2015 was 981/2,330 subscribers/seats. Although there are only two plays left in the 2015-2016 season, there may still be 3-play gift certificates that haven't been redeemed. This is the first time that subscriber numbers have increased in the last four years, though they do include 3-play subscriptions, which didn't exist 4 years ago. Nevertheless, 3- and 4-play subscribers will receive renewal notices, so they are potential new 5-play subscribers.

2. Individual play ticket sales

Cat's Cradle - The final ticket sales for *Cat's Cradle* are shown below.

Ticket Sales - Cat's Cradle									
Performance		Cat's Cradle Final		Night Sky Final		4000 Miles Final		Radium Girls Final	
Tue	2-Feb	212	59.89%	190	53.67%	167	47.18%	204	57.63%
Wed	3-Feb	260	73.45%	228	64.41%	244	68.93%	244	68.93%
Thu	4-Feb	297	83.90%	258	72.88%	239	67.51%	253	71.47%
Fri	5-Feb	347	98.02%	305	86.16%	286	80.79%	318	89.83%
Sat	6-Feb	349	98.59%	292	82.49%	289	81.64%	307	86.72%
Tue	9-Feb	276	77.97%	233	65.82%	248	70.06%	258	72.88%
Wed	10-Feb	327	92.37%	275	77.68%	301	85.03%	320	90.40%
Thu	11-Feb	350	98.87%	233	65.82%	284	80.23%	278	78.53%
Fri	12-Feb	354	100.00%	343	96.89%	328	92.66%	318	89.83%
Sat	13-Feb	354	100.00%	312	88.14%	297	83.90%	317	89.55%
Total		3126	88.31%	2669	75.40%	2683	75.79%	2817	79.58%

These sales compare very well with the first two plays of the season and also with the third play in 2014/2015. *Cat's Cradle* achieved some full-house sales, which haven't been seen for some time.

The Odd Couple - The ticket sales for *The Odd Couple* as of 28 February are shown below.

Ticket Sales - The Odd Couple													
Performance		Odd Couple 28 Feb		Lion in Winter 10 Mar		Lion in Winter Final		4000 Miles Final		Radium Girls Final		Cat's Cradle Final	
Tue	24-Mar	182	51.41%	183	51.69%	231	65.25%	167	47.18%	204	57.63%	212	59.89%
Wed	25-Mar	252	71.19%	223	62.99%	236	66.67%	244	68.93%	244	68.93%	260	73.45%
Thu	26-Mar	244	68.93%	231	65.25%	266	75.14%	239	67.51%	253	71.47%	297	83.90%
Fri	27-Mar	282	79.66%	289	81.64%	343	96.89%	286	80.79%	318	89.83%	347	98.02%
Sat	28-Mar	323	91.24%	300	84.75%	349	98.59%	289	81.64%	307	86.72%	349	98.59%
Tue	31-Mar	215	60.73%	224	63.28%	275	77.68%	248	70.06%	258	72.88%	276	77.97%
Wed	1-Apr	276	77.97%	258	72.88%	314	88.70%	301	85.03%	320	90.40%	327	92.37%
Thu	2-Apr	281	79.38%	246	69.49%	315	88.98%	284	80.23%	278	78.53%	350	98.87%
Fri	3-Apr	278	78.53%	273	77.12%	322	90.96%	328	92.66%	318	89.83%	354	100.00%
Sat	4-Apr	328	92.66%	285	80.51%	306	86.44%	297	83.90%	317	89.55%	354	100.00%
Total		2661	75.17%	2512	70.96%	2957	83.53%	2683	75.79%	2817	79.58%	3126	88.31%

Sales for *The Odd Couple* are going very well. They already exceed those for the 4th play of the 2014/2015 season (*The Lion in Winter*) for a date 11 days later (no exact equivalent date available). 3,000-plus final sales may be expected for *The Odd Couple*. **Spamalot young@part** - Spamalot tickets were released for sale on 11 February 2016

Ticket Sales - Spamalot				
Performance			Spamalot 28 Feb	
Tue	3-Jun	7pm	33	9.32%
Wed	4-Jun	1pm	12	3.39%
Thu	4-Jun	3:30pm	11	3.11%
Total			56	1.58%

Ticket sales have been moderate, so far, but there is still more than 3 months to go.

3. *The Odd Couple* seating

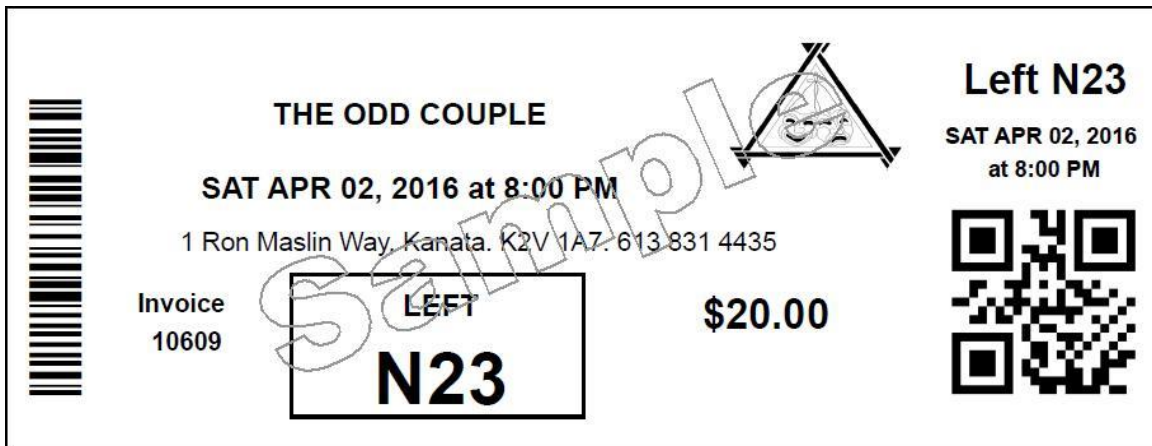
For *The Odd Couple*, 140 seats will have restricted viewing because of the use of a riser right to the front edge of part of the stage. This was communicated to the Box Office on 21 February. 102 seats had already been sold in the restricted area at this point (including a few seats in groups which straddle the edge of this restricted view seat area. The Box Office has been working to identify the patrons involved and to find alternative seating. However, there is currently no solution for the first Saturday and a very unsatisfactory situation for the second Saturday.

Many customers choose Rows A and B because of hearing, vision or mobility problems. So, they are in Rows A and B because they have a particular reason for being there. Moving them much further back is unlikely to be satisfactory to many of them. For the first Saturday, there are insufficient available alternative seats. For the second Saturday affected patrons would have to be moved back to Rows N or O not a good solution for anyone with physical limitations, which caused them to choose seats close to the front. The only way to satisfactorily resolve all Saturday issues will be to hope that we get ticket exchange requests, which release appropriate seats, or that some patrons are able to move to an alternative night.

It is understood that no adjustment can be made to the set at this point. However, we need to explore ways, by which similar problems can be avoided in future, including early involvement of the Box Office, e.g. participation in the new season April planning meeting. This is not the first time that this type of problem has arisen during the tenure of the current Box Office Director. There was a less extreme issue with one of the family plays; maybe *Fairy Tale Ending*.

4. Ticket scanning

Some progress has been made with at-the-door ticket scanning. The demonstration to FOH staff in January resulted in a re-think of the technology to be used for at-the-door ticket scanning. Rather than using an active 1-dimensional barcode IR scanner, tickets will be imprinted with a two-dimensional QR code. This will allow passive imaging to be reliably used with a cell phone or small tablet. The QR code imaging will permit the screens of cell phones to be scanned, as well as paper tickets. The on-line tickets still have to be redesigned to accommodate the QR code. A sample of the new ticket is shown below.



The revised ticket has both a 1-dimensional barcode and a two-dimensional QR code. The QR code will be the one that will be used for the at-the-door ticket scanning. The 1-D barcode will be used for scanning within the Box Office for ticket exchanges etc.

The current proposal is to start using ticket scanning with patrons at the first play of the 2016-2017 season. There is a possibility that *Calendar Girls* members' night might be used to test the achievable patron flow. A demonstration will be provided to FOH staff before this.

5. 2016-2017 season

Ticketing has been set up for the 2016-2017 season, existing subscribers have been rolled-over to the new season, new season brochures have been provided by the Publicity Director, and 2/3 of the renewal forms have been printed. Renewal envelope stuffing will be undertaken during the week of 7th March. This will be in good time for distribution during *The Odd Couple*. Arrangements need to be finalized with the Youth Director to set up a distribution roster. The same deadlines as usual will apply for subscription renewal. Renewals received by 31 May will be guaranteed the same-seats. Tickets for renewals received by 1 May will be available during *Calendar Girls*. It is proposed that, this year, as soon as renewals have been completed, 3-, 4-, and new 5-play subscriptions will be available. This is an earlier date than in previous years.

6. Box Office afternoon tea

A working-social "afternoon tea" was held among Box Office volunteers on 27 February. Ideas were discussed for greater delegation of Box Office responsibilities, in particular the setting up of a roster for dealing with customers in the period between plays. Other matters included improved Box Office procedures and additional training. This meeting was considered to be a success and has a bearing on whether the current Box Office Director will offer himself for re-election.

Gordon J. Marwood

Recent activities

- Number of likes on the Kanata Theatre Facebook page are now up to 1138 by promoting to local Facebook groups like: Ladies who Lunch, Stittsville Moms, Kanata Moms, The Best of Ottawa-West.
- The new season 2016/2017 brochure has been designed and printed (Quantity 2500)

kanata theatre 48th SEASON 2016-2017



The Last Romance by Joe DiPietro

Directed by Heather Walt

September 20-24 & September 27-October 1, 2016

On an ordinary day in a routine life, Ralph, an elderly widower and opera lover, takes a different path on his daily walk – one that unexpectedly leads to a second chance at love. But it's like opera – “someone loves someone, but it can't work out, because life always gets in the way”. This tender, romantic comedy explores the relationships between men and women in their golden years and love as an antidote to loneliness.



Equivocation by Bill Cain

Directed by Alain Chamsi

November 8-12 & 15-19, 2016

2016 marks the 400th anniversary of William Shakespeare's death and we chose to mark it with this play, which features Shakespeare as the main character. *Equivocation* is a play about telling the truth in difficult times. Indeed, it poses this intriguing question: What if the government commissioned William Shakespeare to write the definitive history of a national crisis, the Gunpowder Plot, in one of his plays?



Schoolhouse by Leanne Brodie

Directed by Joy Forbes

February 7-11 & 14-18, 2017

Full of warmth and poignant humour, *Schoolhouse* evokes a way of life shared by generations of rural Canadians, exploring timeless themes of rejection, of compassion, of damage, of hope. Laugh, cry or rekindle memories of life in a one-room schoolhouse. This is an inspiring play that celebrates the one-room schoolhouse era and is a tribute to all good teachers, but especially those young women who worked so hard to help their students succeed.



The Melville Boys by Norm Foster

Directed by Steve Truelove

March 28-Apr. 1 & April 4-8, 2017

This classic Canadian comedy by Norm Foster explores sibling rivalry and resentment as well as themes of love, loyalty, and compassion. Two brothers, Owen and Lee Melville, arrive at the family lakeside cabin toting beer and anticipating nothing more strenuous than a relaxing weekend of fishing. However, the arrival of two sisters, Loretta and Mary, throws their plans out of whack. The women spend the night and are the catalysts to a tender, unsentimental, and often hilarious look at what happens when four lives in transition touch common ground.



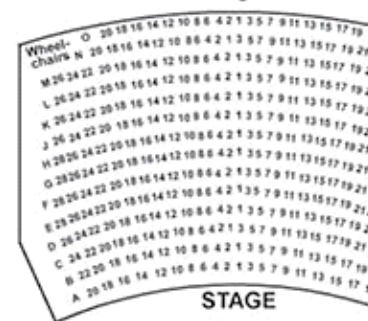
Treasure Island by Ken Ludwig based on the novel by Robert Louis Stevenson

Directed by Wendy Wagner

May 16-20 & 23-27, 2017

Robert Louis Stevenson's swashbuckling tales of pirates and buried treasure is an enduring classic about 14 year old Jim Hawkins who yearns for adventure. Along the way he meets the infamous Long John Silver, who is an intriguing mix of good and evil, and a whole host of legendary buccaneers. Ludwig's award-winning adaptation embraces both the mythic and the darker aspects of piracy to produce a coming-of-age story with a real heart to it. With thrilling sword fights and cutthroat mutiny on the high seas, *Treasure Island* is a gripping adventure for the whole family!

Seating Plan



The Ron Maslin Playhouse

is a modern 350-seat theatre located
1 Ron Maslin Way, Kanata, ON K2V
just off Terry Fox Drive, south of highway



OC Transpo bus route 118 runs past the Playhouse.
The Stittsville 96 route stops at Terry Fox and Highway 417 Road.

- I discovered that James Renaud is very skilled with Adobe Photoshop, InDesign and Illustrator. He has volunteered to design the new season bookmark and posters.
- Darcy McGee has agreed to continue offering KT subscribers discounts for our new season.
- Still waiting to hear from directors of The Odd Couple if they would like to be on Rogers Daytime Ottawa. Cat's Cradle appeared on the show on Feb. 1st.
- At the first computer/internet meeting it was discussed that we have \$10,000/month of free google adwords to use to promote kanatatheatre.com through keyword targeting. Admin privileges are required for this. Karl Wagner will be looking

into options for this. Still ongoing.

- Curbex Sign for The Odd Couple went up on Feb. 22nd. Sign will be switched to Calendar Girls on April 4th. The design will be changed to larger text like The Odd Couple.

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Future activities

- Investigating putting up a sign at the back of the theatre. Discussion took place at the last board meeting. I will get some quotes. Need to have the following on the sign in the proper font:

**Ron Maslin Playhouse
Home of Kanata Theatre**

- Also discussed with Gordon how to fill seats on opening nights. This could involve giving away gift certificates to senior's homes, discounts if a friend purchases tickets.... Gordon came up with lots of possibilities to try.
- Also working with Gordon to identify streets in Kanata where no tickets were ever purchased and doing either signs on that street or brochures in mailboxes or both. Will do a test street in the spring when signs can be put up.

Susan

Building Operations

•Maintenance and Upgrades

- Hall to Costume room
- Have hired worker to repair the drywall and paint hall. Should be completed before 17th. Cost Approx. \$700 - In Progress
- Painting in progress.

•HVAC system Failure of Lobby sensor

- Still having issues with Green room sensors.
- Having Jason @ DHC return to check systems.

•Maintenance of HVAC Control

- We have installed a computer that we can link to to access the system.
- Still some issues with the control setting and actual setting.
- Ongoing troubleshooting.

•New Cleaners -

- We have New cleaners - Jani-King of Ottawa

•Nathan Oxford

President & Regional Director

Jani-King of Ottawa

P: [613-744-3755](tel:613-744-3755)

C: [613-292-1293](tel:613-292-1293)

nathan@janikingottawa.com

www.janiking.com/ottawa

- We have been monitoring their work and have talked to them about cleaning.

- Need feedback over the next month if you are satisfied with the service.

Action: feedback on the quality of the cleaners to Justin or Ronald

- We are looking at steam cleaning all the seats
- Cost will be \$4 a seat plus taxes
- Approximately \$1360 + Taxes

Motion: Authorize Jani- King to clean the seats during off season.
For a cost of \$4 per seat estimation \$1500 + taxes.

•Other issues Around playhouse:

•Automatic locking system

Looking into an automatic locking system and external in use light for handicap washroom. Right now anyone can walk in on someone in a wheel chair. TBD

•Updating of Exterior locks

Action:A Key box will be setup in a secure location. TBD

•Mice problems again

Need to rebate traps and clean cabinets. Remind people to keep food stored in bins and not in cupboards.

•Health & Safety Policy concerns at KT

We have started to get information on Health and Safety.

Don Bell is assisting with this project. He will be contacting all areas to help coordinate information for us to document and get a policy in place.

- TBD: Need to setup time with Gord and Don to coordinate this

•Shelving and Storage in Curtain room.

TBD – ongoing investigation on what we should do...

•Sound booth in Rehearsal hall construction

- We are looking at designing a permanent sound booth in back corner of the Rehearsal hall. Will be take up about as much room as they have now but will have storage under for flats or chairs.

In planning stage but estimated cost \$2500

Action: asking approval from the board to go ahead with this project – approved preliminary budget \$2500

•Fire Panel upgrade project

- There are a few difficiencies we will still need to address,
 - Trim around box,
 - Control issue with door in workshop.(closing with power outage)
 - Access to lighting board for lights on when fire alarm goes on during shows.
- Chubb will be coming in before end of March to fix the deficiencies

•Going Forward 2016-2017

- Repair and Repainting area needed
- Inspection of Auditorium seats and repair - Cost estimate on recovering Seats in Auditorium
- Inspection of Carpeting area front lobby
- Tech booth in Rehearsal hall
- Clean up Rehearsal hall Grid project
- Clean up the “curtain room” in rehearsal hall – Need coordinator
- We’re overdue for a rigging inspection.
- Others??
- Repair outside door frames

Ronald Gardner

Membership and Training

In January there were 7 new member applications. Each was sent a welcome message and followed up with regards membership fees. 5 attended the new members evening. Of the 5 who attended the new members evening, 4 have paid their fees and have already started volunteering for FOH etc.

In February, there were 9 new member applications. All have received the welcome message and have been asked to pay their membership. So far none have paid their fees. All were invited to the new members evening which was scheduled for Wed Feb 24th but was called due to a storm.

So far 6 have said they would attend the new members evening re-scheduled for March 9th and will pay their fees then.

Trina

Theatre Operations

Past items closing:

TV in Foyer beside Servery door & Servery pot lights

- New TV beside servery has been installed as well as wall plates for local input use for a laptop, media player, etc.
- Close Circuit video feed has not been installed, but will be a future upgrade so all TV’s run off the same system.

Menopause The Musical:

- Spoke with Mark Z. – Producer of Menopause and they have decided not to pursue usage of our facility for the month of July – Returning to Gladstone Theatre in June – This leaves the facility open for other rental inquiries & building maintenance.
- Mark et al were VERY impressed with our theatre and would like to look at renting

the venue on the next round of touring for the show or possibly another show they produce/manage. The parking by itself was what made them want to say yes to the venue, but due to other tour dates booked for July, they are taking the month of June at The Gladstone. The only issue they mentioned was the liquor license/management as they insist on alcohol sales during the show. (Due to revenue possibilities)

2008-purchased lighting board:

- This item is being dropped – Earl of March does not have the funds to purchase lighting board and due to prices rising on equipment + USD to CAD conversion, it is not a good use of finances to upgrade to a newer unit that would give us the same feature set.
- ** This lighting board will be looked at over the summer to find a way to build a transport case for the console & monitors to avoid damage as this unit is moved around the play house. Will also look at possibly sending out to Christie Lites Toronto for maintenance to resolve issue with video card not functioning correctly.

Ongoing items:

IT Closet/Network

- New WiFi access point has been temporarily installed – providing strong wifi coverage across the entire building for both an operations network which is meant for internal building/operations usage & a secondary wifi network designed for use by volunteers.
- Wifi information for volunteer use has been posted by the stage right door above other signs. Additional signage in the back hallways might be added in the future so it is more noticeable.
- Majority of Bell issues have been resolved including issues with physical lines entering the building. Only remaining issue is to upgrade the speed to ensure we do not max out the connection with more volunteers/users needing access. Very minimal cost to upgrade service – Roughly \$10 a month. Depending on future rentals, this will also benefit our clients if internet access is required for items such as video conferencing, streaming, etc.

New Items:

Kinaxis Event rentals:

- Kinaxis requested availability of our theatre for a corporate town hall event to be held in February. Due to the last minute request, we were not able to accommodate them. Kinaxis will be holding a town hall at least every quarter as this is the direction their new CEO would like to go in to share progress as well as information internally.
- I will be contacting an acquaintance at Kinaxis to discuss trying to get them as a corporate client as well as perhaps a more long term partnership. If they would like to open up discussion about a partnership for building usage as well as perhaps possibilities for advertising in their offices for upcoming shows.
- Kinaxis also likes to offer staff ticket promo's – either they purchase the tickets as

giveaways to staff, or if tickets purchased through their company, as a package at a reduced rate.

- TO DISCUSS:** Once I get initial feedback from Kinaxis, would we be interested in offering an option for a promotional package to gain interest from Kinaxis staff (Not necessarily in a monetary form)

Lobby Sound system:

- Speakers for the lobby have been purchased under OPS budget and wiring has been run to the booth.
- Currently, the system is not fully installed – We are in need of a new amplifier w/ volume control, source selection & paging**
- Speakers in the lobby are currently being powered by an old amplifier that the theatre has in inventory. This amplifier is past end of life and is damaged. When amplifier is being used, at higher volumes, there is issues with the amplifier cutting out as well as distorting audio, reducing clarity and quality, as well as possibly damaging the speakers.
- Paging is a MUST HAVE as the front of house staff currently need to shout/yell and try to get the patrons attention to make an announcement – There were multiple instances during Cat’s Cradle where this would have helped front of house staff make an announcement.
- Paging function acts as a “take over” meaning it mutes all other audio playing through the speakers, and gives priority to the paging microphone, as well as increases the volume of the paging microphone to ensure the announcement is audible for all.
- System details/diagram attached

ACTION: Vote to approve purchase of amplifier w/ source selection, paging functionality & system processing to ensure crisp, clear quality audio & volume control w/ source selection plate. *Quote from Wall Sound Inc. is \$948.86

Theatre sound system refurbishment

- On the evening of February 8, with the help of a representative from Wall Sound & Rob F, we tested out and discussed the issues with the current sound system.
- In attendance were Rob F, Tom & Barb K, Tracey N, Gord W, Jim C, Jim H. Kendrik A, Mike B, Martin W & Brooke K sent regrets. *Kendrik had a chance to see/hear the system on Feb. 7 when at the theatre while I was setting up the system.
- During the demo, a lot of time was spend discussing issues with the current system, background information on what has been fixed, purchased, maintained previously, what we need to replace as well as what needs to be added to make the system user-friendly as well as provide enough speakers in their correct placement
- A smaller demo system was utilized during the run of Cat’s Cradle. Even though the show had minor audio usage, people could hear the audible difference compared to previous shows.
- With the help of Rob F and Tracey N, we will be generating a proposal for the new system to submit to the board to be approved. Once approved, the RFQ will be sent out to Tender.

Justin

